



## **Buffalo Convention Center**

Board of Directors Meeting  
Wednesday, July 31, 2024  
WNED Studios, Boardroom

**PRESENT:** M. Alnutt, T. Beauford, M. Brown, A. Chase, M. Chiazza, M. Glasgow, P. Kaler, B. Karmazyn, T. Long, K. Minkel, S. Ranalli, M. Roberts, D. Spasiano, M. Urbanczyk

**ABSENT:** C. Abbott Letro, D. Castle, D. Gallagher, W. Paladino, D. Schutte

**STAFF:** J. Calkins, M. Even, K. Fashana, D. Marzo, H. Nowakowski, R. Toney

**CALL TO ORDER:** Board Vice-Chair, Kim Minkel, convened the meeting of the Buffalo Convention Center Board of Directors at 3:05 p.m.

This was followed by a resolution, read into the minutes by K. Minkel, and moment of silence in memoriam of Gail V. Wells, Board Member 2019-2024. A motion was made by A. Chase and seconded by D. Spasiano to accept the resolution.

**APPROVAL OF MINUTES:** A motion was made by S. Ranalli and seconded by M. Urbanczyk to approve the February minutes. Motion carried.

**Q2/GENERAL MANAGER'S REPORT:** Mr. Calkins reported that Q2 events were strong this year, including the ECMC Gala and International Aviation Snow Symposium attendance.

Q2 results continue to trend upward year over year. Q3 is coming in strong with the return of Oddities and Curiosities for its 3<sup>rd</sup> year with a full weekend, as well as fall weddings. October and November are also strong with events like The Buffalo Sports Hall of Fame induction, Nickel City Comic-Con's return for a fall event (after the success of their summer event), Brick Fest Live and the World's Largest Disco.

**OTHER BUSINESS:** Mr. Marzo reported that a new controller has been appointed, and that the Center's Audit is almost completed. A draft report is expected to be available in the coming weeks, to be shared at the November Finance Committee meeting.

ADJOURNMENT: There being no further business, a motion was made by T. Long and seconded by D. Spasiano to adjourn the meeting. Motion carried. Meeting adjourned at 3:26 p.m.

Minutes prepared by H. Nowakowski

Approved:           /s/ Kim Minkel            
Kim Minkel, Vice-Chair